

Western Technology Center Back to School and Continuity of Services Plan 2022-2023

INTRODUCTION

WTC has the pleasure of serving 14+ communities. Students, clients and staff may be exposed to the COVID-19 virus as well as other infectious diseases. WTC strongly encourages routine, daily self-assessment of individual health as well as exposure to any known infections. If one is exhibiting symptoms of an infection, staying home is the best practice.

The plan is organized into three areas:

- A. School Operations
- B. Academics and Growth
- C. Student and Family Support

SCHOOL OPERATIONS

Communication

All communication with students, parents and stakeholders will be delivered through School Messenger, WTC Facebook page (@westtechcenter), school email and a variety of platforms that will connect students with instructors. The importance of having correct phone numbers for contact information cannot be stressed enough. One can always communicate with any of our campuses: Burns Flat (580 562 3181), Sayre (580 928 2097), Hobart (580 726 8400), Elk City (580 225 4982) and Weatherford (580 774 0224). Our website address is: www.westtech.edu.

The Oklahoma State Department of Health (OSDH) has developed a symptom assessment tool to help determine when someone should be kept home or sent home from school for any communicable disease or illness.

“A” Symptoms	“B” Symptoms
Fever > =100.4 F	Nasal Congestion/Stuffy Nose
Sore Throat	Runny Nose
Cough	Muscle/Body Aches
Difficulty Breathing	Fatigue
Diarrhea or Vomiting	Chills
New Loss of Taste or Smell	Nausea
Rash or new unexplained lesions	Loss of Appetite
	Elevated Temperature < 100.4 F
	New Onset of Severe Headache
Recommend staff/student be kept home or sent home if:	
Person has 1 “A” Symptom OR Person has 3 “B” Symptoms	

PLEASE NOTE: The details in this document are subject to change based on directives from governing authorities and health officials responding to new information and/or risk assessments.

WTC asks all students to routinely self-assess their individual health and not attend school if experiencing 1 symptom from “List A” or 3 symptoms from “List B.”

If a student tests positive for COVID-19, contact WTC to determine isolation duration. Students attending the Sayre campus will contact the Sayre Site Director, Dee Wilhelm, at 580-928-2097. Students attending all other learning sites will contact the Student Services Director, Jeff Lewallen, at 580-562-3181 extension 213.

If a student is exposed to someone with COVID-19, follow current OSDH COVID-19 exposure guidelines located at the OSDH website, <https://oklahoma.gov/health.html>.

General Operations

To balance the need to prevent the spread of infections while also providing quality instruction and training, WTC will adhere to the following precautions:

- Enhanced cleaning protocol
- Mask wearing (optional)
- Encourage routine handwashing

Outside groups – WTC, being responsive to business and community needs, remains open for training and meeting purposes.

ACADEMICS and GROWTH

Face to face instruction will be delivered according to the approved school calendar. The attendance policy will apply to all absences.

STUDENT AND FAMILY SUPPORT

Our mission is to ensure that all students, staff and stakeholders feel welcomed and safe at school. School counselors, instructors, and administrators are available to assist students and families with resources that may include, but are not limited to enrollment, program information, community resources and referral options. For emotional and mental well-being assistance one can contact the Disaster Distress Hotline (1 800 985 5990) OR text “TalkWithUs” to (66746), dial (988) for the Suicide and Crisis Lifeline.

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