

Western Technology Center  
Back to School and Continuity of Services Plan  
2021-2022

**INTRODUCTION**

WTC has the pleasure of serving 14+ communities. Therefore, even though COVID-19 infections have fallen, the situation is variable, and students, clients and staff may still be exposed to the COVID-19 virus. WTC strongly encourages routine, daily self-assessment of individual health as well as exposure to any known infections. If one is exhibiting symptoms, staying home is the best practice.

The plan is organized into four areas:

- A. School Operations
- B. Academics and Growth
- C. Student and Family Support
- D. School Personnel

**SCHOOL OPERATIONS**

**Communication**

All communication with students, parents and stakeholders will be delivered through School Messenger, WTC Facebook page (@westtechcenter), school email and a variety of platforms that will connect students with instructors. The importance of having correct phone numbers for contact information cannot be stressed enough. One can always communicate with any of our campuses: Burns Flat (580 562 3181), Sayre (580 928 2097), Hobart (580 726 8400), Elk City (580 225 4982) and Weatherford (580 774 0224). Our website address is: [www.westtech.edu](http://www.westtech.edu)

**School Calendar**

The calendar for the 2021-2022 school year is board approved. WTC will adhere to this calendar. In the event of necessary virtual learning, school days will remain as scheduled to accommodate instructional hour calculations.

PLEASE NOTE: The details in this document are subject to change based on directives from governing authorities and health officials responding to new information and/or risk assessments.

# SCHOOL CALENDAR 2021-2022



*Educating People for Success*

## Western Technology Center

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	★	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

15 Days

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

21 Days

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

18 Days

NOVEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

17 Days

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13 Days

**84 Total Days**

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	★	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

19 Days

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

20 Days

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

18 Days

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

19 Days

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

15 Days

**91 Total Days**

Revised/Approved 3/22/21

**AUGUST**  
2, 3 - August Conference(Prof. Day)  
11 - First Day of School

**SEPTEMBER**  
6 - Labor Day - No School

**OCTOBER**  
8 - End of First Nine Weeks  
14 - Professional Day - (No Students)  
15, 18 - Fall Break - No School

**NOVEMBER**  
22 - 26 - Thanksgiving Break - No School

**DECEMBER**  
17 - End of First Semester  
Dec. 20 - 31 - Winter Break - No School

**JANUARY**  
3 - Professional Day - (No Students)  
4 - 2nd Semester Begins - Students Return  
17 - Martin Luther King - No School

**MARCH**  
11 - End of Third Nine Weeks  
14 - 18 - Spring Break - No School

**APRIL**  
15 - Snow Make-up days (If Needed)  
18 - Snow Make-up days (If Needed)

**MAY**  
20 - Last Day of School  
30 - Memorial Day - No School

1st Semester Total Days = 84  
2nd Semester Total Days = 91  
Total = 175 Days Taught

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## **General Operations**

To balance the need to prevent the spread of viral infections while also providing quality instruction and training, WTC will adhere to the following precautions:

- Enhanced cleaning protocol
- Seating charts in classrooms/labs of full-time programs and buses to facilitate contact tracing
- Mask wearing (optional)
- Encourage routine handwashing

**Outside groups** – WTC, being responsive to business and community needs, is opening its facilities for training purposes.

## **ACADEMICS and GROWTH**

Face to face instruction will be delivered according to the approved school calendar. Should a disruption of school occur, students will continue to receive instruction/assignments virtually.

## **STUDENT AND FAMILY SUPPORT**

Our mission is to ensure that all students, staff and stakeholders feel welcomed and safe at school. School counselors, instructors, and administrators are available to assist students and families with resources that may include, but are not limited to: enrollment, program information, community resources and referral options. For emotional and mental well-being assistance one can contact the National Distress Hotline (1 800 985 5990) OR text (66746) for Talk with Us OR dial (211) for Oklahoma Hotline.

## **SCHOOL PERSONNEL**

The safety of our school staff is a priority. WTC staff may refer to the “2021-2022 Back to School and Continuity of Services Plan: Personnel” document for further information.

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# Choosing Safer Activities

Accessible link: <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/participate-in-activities.html>

	Unvaccinated People	Examples of Activities	Fully Vaccinated People
		<b>Outdoor</b>	
Safest		Walk, run, wheelchair roll, or bike outdoors with members of your household	
		Attend a small, outdoor gathering with fully vaccinated family and friends	
		Attend a small, outdoor gathering with fully vaccinated and unvaccinated people, particularly in areas of substantial to high transmission	
Less Safe		Dine at an outdoor restaurant with friends from multiple households	
Least Safe		Attend a crowded, outdoor event, like a live performance, parade, or sports event	
		<b>Indoor</b>	
Less Safe		Visit a barber or hair salon	
		Go to an uncrowded, indoor shopping center or museum	
		Attend a small, indoor gathering of fully vaccinated and unvaccinated people from multiple households	
Least Safe		Go to an indoor movie theater	
		Attend a full-capacity worship service	
		Sing in an indoor chorus	
		Eat at an indoor restaurant or bar	
		Participate in an indoor, high intensity exercise class	

## Get a COVID-19 vaccine



**Prevention measures not needed**



**Take prevention measures**  
Wear a mask, stay 6 feet apart, and wash your hands.

- Safety levels assume the recommended prevention measures are followed, both by the individual and the venue (if applicable).
- CDC cannot provide the specific risk level for every activity in every community. It is important to consider your own personal situation and the risk to you, your family, and your community before venturing out.

- If you have a condition or are taking medications that weaken your immune system, you may NOT be fully protected even if you are fully vaccinated. Talk to your healthcare provider. Even after vaccination, you may need to continue taking all precautions.



[cdc.gov/coronavirus](https://cdc.gov/coronavirus)

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