

# Cosmetology Enrollment Checklist 2017-18

## \*NOTE:\*

It is CRUTIAL, completed enrollment applications are turned in to WTC PRIOR to the Mandatory Parent Meeting!!

**\*\*MANDATORY MEETING \*\*January 31, 2017 @ 6:00PM, WTC, Burns Flat\*\***  
Interested students along with their parent or guardian are required to attend this session.

It is very important for the student's counselor to send in all required information to Mrs. Gastineau as soon as possible. Enrollment for cosmetology is determined on a first come first serve basis with a limited number of spaces. The first students to turn in all required information AND attend the mandatory meeting with parent or guardian will be the first to be enrolled in the program. After the numbers of spots are filled, the remaining students will be put on a waiting list.

If there is absolutely no possible way the student and parent can attend one of this date or time, the student still needs to make sure all enrollment paperwork is turned into Mrs. Gastineau guidance counselor, as soon as possible AND call Mrs. Whitson at 580-562-3181 ext. 254# to make alternate arrangements for the mandatory meeting.

**Please remember: Enrollment is determined on**  
**First Come, First Serve basis!**

**The first students to turn in the COMPLETE enrollment checklist and attend the mandatory meeting will be admitted into the class first until all spots are filled.**

- \_\_\_\_\_ Enrollment Application for WTC Cosmetology.
- \_\_\_\_\_ One copy of your high school transcript (signed by official).
- \_\_\_\_\_ One copy of your original birth certificate if you are under the age of 18.
- \_\_\_\_\_ One copy of your original social security card.
- \_\_\_\_\_ A current 2x3 full face photo (not your body)
- \_\_\_\_\_ Papers of adoption or a marriage license if your name is different than the one on your birth certificate.
- \_\_\_\_\_ Attend Mandatory parent meeting on January 31, 2017

## **After Acceptance into the program**

Uniform orders and a \$5.00 money order (made out to OSBCB), for State Board Registration must be paid in full **BEFORE** May 1, 2017 or your placement will be given to the next person on the waiting list.

## **\*\*VERY IMPORTANT\*\***

Money is **not** refundable after June 30, 2017 unless unconditional circumstances are approved by administration. If money is not paid by May 1, 2017, the student's enrollment will be put at the back of the waiting list and the next person on the waiting list will have the opportunity to have the seat in the class.