

**WESTERN TECHNOLOGY CENTER
DISTRICT NUMBER 12
621 SOONER DRIVE
BURNS FLAT, OK 73624**

REGULAR MEETING FOR BOARD OF EDUCATION

A G E N D A

TIME: Tuesday, March 12, 2019, at 12:00 noon

**PLACE: Western Technology Center Administration Building
Staff Room in Student Service Center
621 Sooner Drive, Burns Flat, OK 73624**

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held February 12, 2019.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Presentation by Biomedical-HOSA Parliamentary Procedures Team.
7. Representative from the office of Kerry Patten, CPA to present the Independent Auditor's Report on Financial Statements for Fiscal Year 2017-18.
8. Vote on acceptance and approval of the Fiscal Year 2017-18 annual audit report.
9. Vote on engaging Kerry John Patten, CPA of Broken Arrow to perform annual school audit for Fiscal Year 2018-19 and prepare Estimate of Needs for Fiscal Year 2019-20.
10. Vote on warrants and encumbrances: 2018-19 General Fund Encumbrance No. 1051 to 1138; 70206 to 70216; Building Fund 24 to 25; and any change orders that apply to approved purchase orders.
11. Financial Reports:
 - A. Activity Fund and Transfer Reports
 - B. General Fund
 - C. Building Fund
 - D. Treasurer's Report and Investments

12. Vote on the financial, treasurer, and investment reports.
13. Vote on temporary personnel contracts for 2018-19 as listed on agenda as Attachment "A".
14. Vote on declaring equipment listed on agenda as Attachment "B" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
15. Vote on additions and amendments to the Western Technology Center's School Board Policies and Procedures Manual concerning board of education members and elections, wireless telecommunication/electronic devices, prior/advanced standing credit for adult students, cash in school buildings and salary and expense reimbursement for teachers, administration and support personnel.
16. Superintendent's Report:
 - A. Update on Elk City storage building project.
 - B. Discussion and possible action on proceeding with Adult Education Re-Roof Project, Burns Flat Campus.
17. New Business: in accordance with 25 O.S. § 311(A) (9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
18. Announcements.
19. Adjourn.

Attachment "A" to the March 12, 2019 Agenda

**Western Technology Center
Temporary Employee/Extra Duty Contracts
2018-2019**

Susanne Silk	Nat'l Board
Marie Pool	Nat'l Board
Brent Clark	Extra Duty
Leticia Munoz	Interpreter
Shelly Tate	Extra Duty
Magda Watanave	Interpreter
Gigi Villarreal	Interpreter
Nova Wright	Extra Duty

**Attachment "B" to the March 12, 2019 Agenda
Surplus Inventory List**

Asset ID	Description
no/id	1-Box of Broken Spray Bottles
no/id	2-Boxes outdated Cassettes (VHS)
no/id	1-Box of broken Hair Curling Irons
no/id	1-Pallet of donated computers
no/id	1-Pallet of donated computers
no/id	1-Pallet of donated network equipment
no/id	1-Pallet of donated network equipment
no/id	1-Pallet of computer monitors
21546	Canon MP21D Calculator
6740	iMac 27", 3.4ghz Intel i7, 4gb DDR3, 1TB SATA, 2gb GDDR5 Graphics
6739	iMac 27", 3.4ghz Intel i7, 4gb DDR3, 1TB SATA, 2gb GDDR5 Graphics
6732	iMac 27", 3.4ghz Intel i7, 4gb DDR3, 1TB SATA, 2gb GDDR5 Graphics
6727	iMac 27", 3.4ghz Intel i7, 4gb DDR3, 1TB SATA, 2gb GDDR5 Graphics
6682	Nikon camera body D5100 DSLR Essentials Kit (Broken)
6570	Sonicwall NSA 4500 w/Secure upgrade plus
2866	HP LaserJet 2300 Printer