

**WESTERN TECHNOLOGY CENTER
DISTRICT NUMBER 12
621 SOONER DRIVE
BURNS FLAT, OK 73624**

REGULAR MEETING FOR BOARD OF EDUCATION

A G E N D A

TIME: Tuesday, May 14, 2019, at 12:00 p.m.

PLACE: Western Technology Center Administration Building
Staff Room in Student Service Center
621 Sooner Drive, Burns Flat, OK 73624

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held the 9th day of April, 2019.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Presentation by representative from architects Boynton Williams & Associates of proposal to create updated evacuation drawings, building plans and numbering system for all campuses to meet emergency management needs.
7. Possible action on Boynton Williams & Associates proposal for architect services for emergency management plans.
8. Vote on encumbrances: 2018-19 General Fund Encumbrance No. 1221 to 1321; 70222 to 70230; Building Fund No. 28; and any change orders that apply to approved purchase orders.
9. Financial Report.
 - A. Activity Fund and Transfers
 - B. General Fund
 - C. Building Fund
 - D. Treasurer's Report and Investments
10. Vote on the financial, treasurer, and investment reports.
11. Vote on temporary personnel contracts for 2018-19 as listed on agenda as Attachment "A".

12. Vote on declaring items listed on Attachment "B" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
13. Vote on renewal of the technology centers' cooperative agreement with the Gooden Group of Edmond, Oklahoma for marketing/public relations services with Meridian Technology Center as fiscal agent for 2019-20.
14. Vote on renewal of school membership in the Oklahoma State School Boards Association Employment Services Program for 2019-20 for unemployment services (formerly named OPSUCA).
15. Vote on renewal of workman's compensation policy with Mollett-Hunter Insurance/Insurica, Chickasha, OK.
16. Vote on out-of-state travel request and expenses for Auto Service Technology Instructor to attend ASE Instructor Training Conference on July 22-25, 2019 in Frisco, Texas.
17. Vote on out-of-state travel request and expenses for Biomedical Instructor and two students to attend International HOSA Conference in Orlando, Florida on June 18-23, 2019.
18. Vote on out-of-state travel request and expenses for Cosmetology Instructor and two students to attend National Skills USA Competition in Louisville, Kentucky on June 24-29, 2019.
19. Vote on resignation of Josh Woodson, Service Careers Instructor, Burns Flat, effective May 31, 2019 and seek replacement.
20. Vote on resignation of Dennis Baxter, Industrial/Safety Coordinator, Weatherford Campus, effective June 28, 2019 and seek replacement.
21. Vote on resignation of Gigi Villarreal, Administrative Asst./Receptionist, Burns Flat, effective May 31, 2019 and seek replacement.
22. Vote on interview committee's recommendation to hire a full-time Cosmetology Instructor at the Sayre Campus for 2019-20 contingent upon satisfactory National Criminal History Records Search.
23. Vote on interview committee's recommendation to hire a full-time Computer Networking/Security Instructor at the Burns Flat Campus for 2019-20 contingent upon satisfactory National Criminal History Records Search.
24. Superintendent's Report:
 - A. Consideration, discussion and possible action to award bid package for the Western Technology Center Adult Education Roof Replacement Project, Burns Flat Campus.
 - B. Consideration, discussion and possible action to purchase a new school bus.

25. Proposed executive session for purpose of discussing:
 - A. the re-employment of any or all instructors and staff of the district for fiscal year 2019-20 as listed on Attachment "C" and
 - B. addendum to contracts of instructors and staff for fiscal year 2018-19.

The President of the Board will designate the executive session minutes compliance clerk. 25 O.S. § 307 (B) (1).

26. Vote to convene or not to convene in executive session.
27. Acknowledge board's return to open session.
28. Executive session minutes compliance clerk announcement.
29. Vote on the re-employment of any or all of the instructors and staff of the district for fiscal year 2019-20 as listed on Attachment "C".
30. Vote on addendum to contracts of instructors and staff for fiscal year 2018-19.
31. New Business: in accordance with 25 O.S. § 311(A) (9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
32. Announcements.
33. Adjourn.

Attachment "A" to the May 14, 2019 Agenda

**Western Technology Center
Temporary Employee/Extra Duty Contracts
2018-2019**

Johnnie Hixson	Interpreter/Dental
Kylee Chapman	Extra Duty
Don Hart	Extra Duty
Randy Henderson	Extra Duty
Marie Pool	Extra Duty
Susanne Silk	Extra Duty
Linda Badillo	Extra Duty
Beth Richert	Extra Duty

Attachment "B" to the May 14, 2019 Agenda Surplus Inventory List

Asset ID	Description
6466	UPS battery backup system (2010 E-rate purchase)
7201	Whirlpool Washing Machine
9032	Kitchen Aid Commercial Mixer
9101	Frymaster Gas Fryer
15943	Averkey 300 Gold computer to TV connector
16430	John Deere Riding Lawn Mower F680, 60" Deck
220692	Glass Grinding Machine (Knife Making Class)
3399	Oreck XL Vacuum (red)
No/Id	1-Pallet of Scrap Metal
No/Id	Box of Hair Brush Cleaner containers
No/Id	Box of Hair Dryers/Curling Irons
No/Id	Hair Product Organizer
No/Id	Pallet of Rinni-gas tankless water Heaters
No/Id	2-Pallets of printing paper (Damaged)
No/Id	Pallet of light fixtures
No/Id	Box of wastebaskets
No/Id	2-Storage metal cabinets
No/Id	Famco Press
No/Id	Telex Replica Cassette Copier

Attachment “C” to May 14, 2019 Agenda

**RE-EMPLOYMENT OF WESTERN TECHNOLOGY CENTER
INSTRUCTORS AND STAFF**

**for
FY 2019-20**

BURNS FLAT CAMPUS

*Jessica Anthony	Academic Center Instr/Special Needs Rep.—Carl Perkins
Linda Badillo	Health CCP Instructor
Shane Brashears	Biomedical Instructor
Loretta Brewer	Auto Complex Admin. Asst.
Monica Brinkley	Biomedical Instructor
Barbara Brownridge	Building Maintenance
Teresa Burkart	Building Maintenance
Michelle Campbell	Activity Fund Custodian/Finance Asst.
Chris Carpenter	Automotive Collision Technology Instructor
Chrissy Delp	Teaching Asst., Culinary Arts
Ronnie Dupree	Mathematics Instructor
Dana Ellis	Financial Aid Coordinator
Austen Foreman	Printing Technician
Jacalyn Gardner	Bldg. Maintenance/Cafeteria Asst.
Cheri Lou Gastineau	Counselor
Andy Gearhart	Diesel Service Technology Instructor
Shelby Gladd	Practical Nursing Instructor
Don Hart	Welding Instructor
Sarah Hirschman	Marketing Communication Specialist
Serenna Hitter	Director of Human Resources
Colten Huntzinger	Network Technician
Kevin Intemann	Industrial/Safety Coordinator
Nova Johnson	Accounts Payable Clerk
Vicki Jones	Academic Center Instructor
LeElla Lee	Culinary Arts Instructor
Lena Lewallen	Pre-Engineering Instructor
*Elaine Loftiss	Academic Center Coord./Instructor—Carl Perkins
Billy Mandrell	Teaching Asst./Bus Driver
Lindsey Martin	Financial Administrative Assistant
Annie Mattox	Building Maintenance
Zachary Mattox	Construction Trades Instructor
Christy May	Practical Nursing Coordinator/Instructor
Kimberly McClure	Health Programs Asst.
*Dennis McRee	Career Specialist—Carl Perkins
Cindy Morse	Payroll/Finance Asst./Minute Clerk
Leticia Munoz	Central Receiving and Inventory Clerk
Danny Nightingale	Maintenance Supervisor
Glenn Nightingale	Bldg. Maintenance/Bus Driver
*Diana Patterson-Smith	TANF Coordinator
Janelle Pease	Student Accounts/Finance Clerk
Lori Piercey	Accounts Payable Clerk/District Treasurer
Marie Pool	Biomedical Instructor

**RE-EMPLOYMENT OF WESTERN TECHNOLOGY
CENTER INSTRUCTORS AND STAFF
for FY 2019-20**

BURNS FLAT CON'T

Michelle Potter	Business Technology Instructor
Bobby Reed	Bldg. Maintenance
Deborah Reed	Bldg. Maintenance
Beth Richert	Pre-Engineering Instructor
Deborah Sanders	Mathematics Instructor
Lisa Scott-Holman	Practical Nursing Instructor
Sandra Sheets	Student Records-Registrar
Sadie Shirley	Admin. Asst. BIS/Health Programs
Shelly Tate	Teaching Asst., Cosmetology
OPEN	Service Careers Instructor
Katrina Thomas	Snack Bar Coordinator
Cassandra Tutten	Admin. Asst. BIS Division
OPEN	Receptionist/Admin. Asst.
OPEN	Computer Repair Networking/Security Instructor
Larry Walker	Grounds Maintenance
Magda Watanave-Rivera	Cafeteria Assistant
Karla Wedel	Teacher Prep Instructor
Shelby White	Student Services Specialist
Kathy Whitson	Cosmetology Instructor
Denise Wilkinson	Multimedia Technology Instructor
Ricky Willingham	Network Technician
Janice Williams	Short-term Adult Education Coordinator
Toni Wilson	Student Services/Testing Assistant
Ann Worthington	PN Admin. Asst.
David Wright	Automotive Technology Instructor

WEATHERFORD CAMPUS

OPEN	Industrial/Safety Coordinator
Nathan Benefield	Network Technician
Cathy Carter	Receptionist/Admin. Asst. Safety Complex
Karen Conboy	Receptionist/Admin. Asst. BIS-Activity Fund Custodian
Marla Holt	Dental Hygiene Instructor
Marsha Morris	Business Development Coordinator
Kelly Pease	Dental Assisting Instructor
Stephanie Prince	Safety Instructor/District Safety Officer
Leroy Roberson	Building/Grounds Maintenance
Levi Robison	Building/Grounds Maintenance
Evelyn Tilson	Receptionist/Admin. Asst. Dental Complex
Tina Tuck	Dental Hygiene Coord/Instructor

**RE-EMPLOYMENT OF WESTERN TECHNOLOGY
CENTER INSTRUCTORS AND STAFF
for
FY 2019-20**

SAYRE CAMPUS

Cathy Alexander	Academic Center Instructor (part-time)
Louis Brittain	Building/Grounds Maintenance (part-time)
Kylee Chapman	Health CCP Instructor
Brent Clark	Building/Grounds Maintenance/Bus Driver
OPEN	Cosmetology Instructor
Randy Henderson	Welding Instructor
Jaime Partain	Counselor
Sarah Pierce	Criminal Justice Instructor
Susanne Silk	Business Technology Instructor
Nova Wright	Receptionist/Admin. Asst.-Activity Fund Custodian

HOBART CAMPUS

Dolores Bonilla	Receptionist/Admin. Asst.-Activity Fund Custodian
Jeff Ledford	Industrial/Safety Coord./Campus Coordinator

ELK CITY CAMPUS

Todd Brooks	Emergency Response/Campus Coordinator
Forrest Doshier	Safety Instructor
Courtney McHenry	Receptionist/Admin. Asst.-Activity Fund Custodian
Rick Mitchell	Building/Grounds Maintenance

*These positions will be considered contingent upon receiving adequate federal funding for FY 2019-20.