

**WESTERN TECHNOLOGY CENTER
DISTRICT NUMBER 12
621 SOONER DRIVE
BURNS FLAT, OK 73624**

REGULAR MEETING FOR BOARD OF EDUCATION

A G E N D A

TIME: Tuesday, August 14, 2018, at 12:00 p.m.

**PLACE: Western Technology Center Administration Building
Staff Room in Student Service Center
621 Sooner Drive, Burns Flat, OK 73624**

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held July 10, 2018.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Presentation by Stephanie Prince, WTC District Safety Officer/Instructor, of annual report of District's emergency preparedness and safety needs.
7. Vote on encumbrances: 2018-19 General Fund Encumbrances No. 270 to 562; 70001 to 70092; Building Fund No. 2 to 6; and any change orders that apply to approved purchase orders.
8. Financial Report.
 - A. Activity Funds and Transfer Report
 - B. General/Building Funds
 - C. Treasurer's Report and Investments
9. Vote on the financial, treasurer and investment reports.
10. Vote on the 2018-19 Secondary Programs Student Handbook revisions and updates.
11. Vote on the 2018-19 Practical Nursing Handbook revisions and updates.

12. Vote on Starbase agreement for use of WTC Building 501 for 2018-19.
13. Vote on declaring items listed on Attachment "A" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
14. Vote on an addition to the Western Technology Center's School Board Policies and Procedures Manual regarding medical marijuana.
15. Vote on employment contracts for certified, non-certified and administration staff for fiscal year 2018-19.
16. Vote on resignation of Cassandra Tutton as Burns Flat Administrative Asst./ Receptionist effective July 31, 2018 (reassigned positions).
17. Vote on hiring Gigi Villarreal as Burns Flat Administrative Asst./Receptionist effective July 30, 2018 based on interview committee's recommendations and contingent upon satisfactory National Criminal History Records Search.
18. Vote on appointing Gigi Villarreal as a school district receiving agent for 2018-19.
19. Vote on sick leave bank request for one employee for 2017-18.
20. Superintendent's Report:
 - A. Update on recent Career Tech Conference held in Oklahoma City.
 - B. Update on parking lot repairs.
21. New Business: in accordance with 25 O.S. § 311(A) (9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
22. Announcements.
23. Adjourn.

Attachment "A" to the August 14, 2018 Agenda Surplus Inventory List

Asset ID	Description
434	LG 50" LCD TV (broken)
979	Hunter Comp.Wheel Balancer System
1215	Caramate 4000
1994	Keyspan USB Twin Serial Adapter
2123	Tashiba Laptop
2166	HP DeskJet 6940 color printer
3214	Black Premio ShadowHawk
3405	Premio Athena Computer tower
3813	Dell Optiplex GX270 tower
3818	Dell Optiplex GX270 tower
3948	Manual Bed w/mattress no side rails
4370	HP ScanJet G4010 Scanner
4895	Swivel Chair Charcoal
4963	Freedom Zoom90 Camera
6053	Dell OptiPlex 790 Mini tower
6056	Dell OptiPlex 790 Mini tower
6059	Dell OptiPlex 790 Mini tower
6062	Dell OptiPlex 790 Mini tower
6063	Dell OptiPlex 790 Mini tower
6067	Dell OptiPlex 790 Mini tower
6070	Dell OptiPlex 790 Mini tower
6075	Dell OptiPlex 790 Mini tower
6079	Dell Vostro 3550 Laptop
6147	1994 International IHC 9700 Semi-Truck
6640	Xerox 700XV Digital Press 700i
6641	Xerox 70IEFI(700i Integrated Fiery)
8663	Opaque Projector
9950	Shoretel Phone Model 480(broken)
14178	Zebra System Compugraphic
15944	PGraphline Film Processor
18816	AVerkey3
19511	Supply Cart
27396	MoK 20005 Opaque Projector
	Box of meat saws
	Sun Computer Balancer
	Shop Stool (Broken)
	Manual Bed w/mattress w/side rails
	2-CPR manikins (Outdated)
	2-Adult CPR Manikins (Outdated)
	2- Guest chairs From sewing Room
	3-Rugs from LPN Bulding
	Planar Monitor
	Box of keyboards

Attachment "A" to the August 14, 2018 Agenda Surplus Inventory List

Asset ID	Description
	John Deere F680 Mower trainer
	International Mower trainer
	Box of keyboards
	Pallet of mower/engine parts
	Pallet of outdated network cable
	35-Swivel Seats from seminar center
	2-Tv-mounts
	Epson 1250 Color Scanner
	Xerox 5328 Copier
	5-Underdek Keyboard drawers
	TrippLite Backup battery
2165	US Range gas Convection Oven
	3-Boxes outdated text books
	2-Boxes of outdated binders
128295	High Back chair (Broken)
	Brown Guest chair (Broken)
	Tub of out dated hand tools
	Creeper (Broken)