

**WESTERN TECHNOLOGY CENTER
DISTRICT NUMBER 12
621 SOONER DRIVE
BURNS FLAT, OK 73624**

REGULAR MEETING FOR BOARD OF EDUCATION

AGENDA

TIME: Tuesday, January 8, 2019, at 12:00 noon

**PLACE: Western Technology Center Administration Building
Staff Room in Student Service Center
621 Sooner Drive, Burns Flat, OK 73624**

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held December 11, 2018.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Vote on warrants and encumbrances: 2018-19 General Fund Encumbrance No. 926 to 958; 70196 to 70203; Building Fund 20 to 21; and any change orders that apply to approved purchase orders.
7. Financial Report.
 - A. Activity Fund and Transfer Report
 - B. General Fund
 - C. Building Fund
 - D. Treasurer's Report and Investments
8. Vote on the financial, treasurer, and investment reports.
9. Vote on adopting the 2019 IRS standard mileage rate of 58 cents per mile for business travel reimbursements effective January 1, 2019 (up 3.5 cents).
10. Vote on amendments and additions to the Western Technology Center's School Board Policies and Procedures Manual concerning identity theft prevention, audits and federal purchasing (debarred vendors).
11. Vote on out-of-state travel request for Shane Brashears, Biomedical Instructor, and one student to attend Project Lead the Way Summit February 1-3, 2019 in Anaheim, CA.

12. Vote on declaring equipment listed on agenda as Attachment "A" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
13. Vote on granting sick leave days from December 2018 to one employee from the sick leave bank.
14. Superintendent's Report:
 - A. Update on student enrollment.
 - B. Update on Elk City storage building project.
15. Vote on proposed executive session to discuss the renewal of contract for Hoyt Lewis, Superintendent, for 2019-20. The President of the Board will designate the executive session minutes compliance clerk. 25 O. S. § 307 (B) (1).
16. Vote to convene or not to convene in executive session.
17. Acknowledge Board's return to open session.
18. Executive session compliance announcement.
19. Minutes compliance clerk will report on executive session discussing renewal of superintendent's contract.
20. Vote on renewal of contract for Superintendent Hoyt Lewis for 2019-20.
21. New Business: in accordance with 25 O.S. § 311(A) (9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
22. Announcements.
23. Adjourn.

Attachment "A" to the January 8, 2019 Agenda

Surplus Inventory List

Asset ID	Description
933	White Exxis 24Hour Video Cass. Recorder
2542	Dry Erase Board
2544	3-Bulletin Boards
3002	Power Supply PC-01
3358	IMac 20" 2Ghz, 512Mb RAM, 250Gb SATA HD, DVD RW
6054	Dell OptiPlex 790 mini tower, Core i5 3.1ghz, 4gb DDR3, 320gb HD
6058	Dell OptiPlex 790 mini tower, Core i5 3.1ghz, 4gb DDR3, 320gb HD
6433	Dell OptiPlex 790, core i5 3.1ghz, 4gb DDR3, 320gb SATA,
6434	Dell OptiPlex 790, core i5 3.1ghz, 4gb DDR3, 320gb SATA,
7142	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7143	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7144	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7145	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7146	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7148	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7149	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7157	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7159	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7160	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7161	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7162	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7164	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7169	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7171	Lenovo ThinkCentre M72e : 3.2GHz Core i5 , 4GB RAM, 500GB HD
7211	Lenovo ThinkCentre Edge 92z, 21.5" AIO,Core i3-3220 3.3GHz,4GB
7217	Lenovo ThinkCentre Edge 92z, 21.5" AIO,Core i3-3220 3.3GHz,4GB
7220	Lenovo ThinkCentre Edge 92z, 21.5" AIO,Core i3-3220 3.3GHz,4GB
	Trailer -(Mobile Classroom)
	Yelow Guest chair
	Yelow Guest chair