

**WESTERN TECHNOLOGY CENTER
DISTRICT NUMBER 12
621 SOONER DRIVE
BURNS FLAT, OK 73624**

REGULAR MEETING FOR BOARD OF EDUCATION

A G E N D A

TIME: Tuesday, September 12, 2017, at 12:00 p.m.

PLACE: Western Technology Center Administration Building
Staff Room in Student Service Center
621 Sooner Drive, Burns Flat, OK 73624

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held the 8th day of August, 2017.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Update by Kris Richardson of Joe D. Hall, General Contractors, LLC on the new Bio-Med/Engineering/Storm Shelter building at the Burns Flat Campus.
7. Vote on encumbrances: 2017-18 General Fund Encumbrances No. 532 to 672; 70096 to 70161; Building Fund No. 13 to 15; any change orders that apply to approved purchase orders; and close all 2016-17 purchase orders.
8. Financial Report.
 - A. Activity Fund
 - B. General
 - C. Building
 - D. Treasurer's Report and Investments
9. Vote on the financial, treasurer and investment reports.
10. Vote on the Estimate of Needs (budget) for 2017-18 and financial statements for 2016-17 as prepared by Kerry J. Patten, Certified Public Accountant of Broken Arrow, OK, and WTC financial staff.
11. Discuss and vote on the following student fundraisers A- H to be used for expenses for student leadership activities, contest and meeting expenses, field trips, charitable donations, guest speaker expenses, student awards and specific purposes:

A. Sayre—Business Tech	candle sale and Chain of Love links	class funds Special Olympics (charity)
B. Sayre—Health Careers	Cookie dough	class funds and community service
C. Sayre—Criminal Justice	Butter Braid pastries	class funds
D. Sayre—Honor Society	T-shirts	organization funds
E. Burns Flat—Construction Tr.	wood projects	class funds
F. Burns Flat—Health Careers	candles	class funds and community service
G. Burns Flat—Auto Collision	auto detailing	class funds
H. Weatherford—Dental Asst.	raffle basket	class funds and community service

12. Vote on updates to the WTC Financial Aid Policy and Procedure Manual for 2017-18.
13. Vote on updates to the WTC Consumer Information for 2017-18.
14. Presentation and vote on the District’s 2017-18 Marketing Plan.
15. Vote on updates and renewal of the District’s 2017-18 Emergency Operations Plan.
16. Vote on temporary personnel contracts for 2017-18 as listed on agenda as Attachment “A”.
17. Vote on declaring the items as listed on agenda as Attachment “B” as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
18. Vote on hiring Kylee Chapman as Health Careers Instructor, Sayre Campus, effective August 7, 2017 based on interview committee's recommendations and contingent upon satisfactory National Criminal History Records Search.
19. Vote on updates and renewal of the District’s 403(b) annuity plan.
20. Discuss and vote on an amendment to the Western Technology Center’s School Board Policies and Procedures Manual concerning the District’s seatbelt and restraint policy.
21. Vote to approve accreditation summary report from Oklahoma Department of Career and Technical Education.
22. Superintendent’s Report:
 - A. Vote on Payment Application No. 12 and 13 (final) to Joe D. Hall General Contractors, LLC for Bio-Med/Engineering/Storm Shelter Building Project at Burns Flat Campus.
 - B. Vote on bids for replacement of roof on maintenance/storage building at the Weatherford Campus.
 - C. Discuss and vote on utilizing The Interlocal Purchasing System (TIPS) cooperative.
23. New Business: in accordance with 25 O.S. § 311(A) (9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
24. Announcements.
25. Adjourn.

Attachment "A" to the September 12, 2017 Agenda

**Western Technology Center
Temporary Employee/Extra Duty Contracts
2017-2018**

Todd Brooks	Motorcycle Safety Training
Aaron Donaldson	Motorcycle Safety Training
Elsie Cox	Skills Testing
Sadie Shirley	Skills Testing
Barbara Brownridge	Extra Duty
Glenn Nightingale	Extra Duty
Debbie Reed	Extra Duty
Larry Walker	Extra Duty
Kathy Whitson	Training-Nevada
David Wright	Training-North Carolina
Andy Gearhart	Orientation
Randy Henderson	Orientation
Tammie James	Orientation

Attachment "B" to the September 12, 2017 Agenda
Surplus Inventory List

Asset ID	Description
	5- B & C fire Extinguishers
	8 - Bunn & 2 Mr. Coffee Makers w/Glass pots
	All Test Brainmaster
	Acroprint Time Clock
	3 - Boxes of Outdated Books
	2 - Cabinets w/drain
	Tote Handi - Blast
	2 - Work Cabinets for Parts Cleaning w/Drainer
	Dewalt 1/2 Impact
11092	Walking Red Floor Jack
1138	Sun tuner/tester
11821	36" Toshiba TV
1264	Gray Executive Chair
1272	Blackhawk SJ-3 2 Ton Jack
1286	Igloo 1400 Refrig. Recovery System
1341	ACT 3340 (124A Reclaimer)
14530	Rockwell Table Saw (Used)
14785	18V Drill/Driver DW995 D056
15377	Guest Chair
15391	Brown Chair
15392	Brown Chair
15570	Chair
17240	Blackhawk 5 Ton Floor Jack, Red
17414	Scott's Fertilizer Spreader
2111	36' RCA TV
221	Brown Chair
222	TV Stand - Locally Built
2469	1781 Black Gypsy Bowl / 2 Handed Fixture
2470	1782 Black Gypsy Bowl / 2 Handed Fixture
2471	1782 Black Gypsy Bowl / 2 Handed Fixture
2472	1782 Black Gypsy Bowl / 2 Handed Fixture
2473	1782 Black Gypsy Bowl / 2 Handed Fixture
2802	Dewalt 1/2 Drill 300/1200 Rev. Kit
74420	6001 HD Battery Charger
8317	Hp Laser Jet MFP M127fw Printer broken
732	Socket set of-4
	5-Tubs W/Auto Body Training Broken tools
901	Craftsman Commercial Sears Lathe
	RYOBI 18" Mini Lathe
	Clausing-Colchester Lathe
5985	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5986	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5987	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5988	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb

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Asset ID	Description
5989	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5990	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5991	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5992	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5993	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5994	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5995	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5996	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5997	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5998	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
5999	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
6000	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
6001	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
6002	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
6003	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
6004	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
6005	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
6006	Dell OptiPlex 980 SFFCore I5 3.33ghz,320gb,HD 4Gb
	Fellowes Powershred 420
	Associated Model 6001 w/Alternator Protection
645	Craftsman Sears Bench Grinder 7inX3/4in Wheels Napa Select Battery Charger and Starter 85-1250
11160	SP125 Lincoln welder & Cart and Flow meter(Broken)
11152	SP125 Lincoln welder & Cart (Broken)
	Rockwell Motorized Miter Box Saw
5714	Wells Metal Band Saw Mod BM
14627	Table Saw Guard
803	Linde Plasma Cutter (Broken)
	Electric A-C Motor
	Hunter Wheel Alignment Lite-A-Line
984	Hunter Alignment Rack
	1- Box of Out dated Text Books
	Hoover Twist & Vac
	Manikin
	Tan Cabinet from Diesel storage
980	Mobi Pro EMS Stretcher
3904	Singer Caramate 4000 Slide Projector
942	RCA 5" B&W Portable TV
123413	HP Desk Jet 952C
12310	Executive Chair Maroon
1556	Metal Rack
	Hospital Bed Donated to Adult Ed
9539	Chrome Frame Maroon Chair (Broken)

Attachment "B" to the September 12, 2017 Agenda

Surplus Inventory List

Chrome Frame Blue Chair (Broken)

Chrome Frame Maroon Chair (Broken)

4720

Test Scoring Equipment Scantron 888P (Out of date)